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MINUTES OF THE MEETING OF WINCHFIELD PARISH COUNCIL HELD ON MONDAY 26 NOVEMBER 2018 IN WINCHFIELD VILLAGE HALL STARTING AT 7.30 PM

PRESENT: Cllr A Renshaw (in the Chair), Cllr H Dicks, Cllr P Jackaman and
Cllr M Williams
8 members of the public
Mrs S Richardson (Acting Clerk)

1 APOLOGIES

Apologies were received from Cllr Louise Hodgetts (Winchfield PC), Cllrs Anne Crampton and Tim Southern (HDC), Cllr David Simpson (HCC), and members of the Neighbourhood Policing Team.

2 DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATIONS UNDER S33 OF THE LOCALISM ACT (2011)

A dispensation was granted in May 2015 to Cllrs Renshaw, Dicks, Jackaman and Williams and in May 2017 to Cllr Hodgetts to participate in all discussions and decisions by this Council relating to the emerging Local and Neighbourhood Plans and associated matters until May 2019.

As at previous meetings, the Chairman declared his ownership (with his wife) of 45 acres of land in the parish which had been the subject of overtures from developers. He reiterated that the land is not available for development.

Cllr Williams declared his membership of Winchfield Action Group and an interest in item 12 Broadband as he would be likely to benefit from any improvement in speeds.

Cllr Jackaman declared an interest in item 12 Broadband as he would be likely to benefit from any improvement in speeds.

3 PUBLIC PARTICIPATION WITH REGARD TO ITEMS ON THE AGENDA

The Chairman invited members of the public to participate in any of the ensuing discussions through the Chair.

The Chairman welcomed Spencer Farmer who has been selected to stand as the Conservative candidate for the HDC Hartley Wintney ward when Cllr Renshaw stands down in May 2019. Mr Farmer spoke briefly about himself: he lives in Crookham Village and is Chairman of the Hart Swimming Club. He stated that he has connections with Winchfield and is opposed to the proposals for a new settlement.

4 MINUTES OF PREVIOUS MEETING

The Minutes of the Parish Council Meeting held on 24 September 2018 were accepted and signed as a correct record.

5 MATTERS ARISING

5.1 Parish Lengthsman (Item 5.2) Cllr Dicks said that the contractor, when applying two coats of varnish to the noticeboard in The Hurst as requested, painted over the locks. One lock has been freed and his return to rectify the other was awaited.

5.2 Any other Business (Item 16) The Acting Clerk, following the last meeting, contacted James Holt of Hampshire Highways regarding village signs that had been reported missing. There was



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some confusion as to which, if any, of these had yet been replaced, and whether others were now missing. Cllr Williams agreed to confirm the situation. **Post Meeting Note:** Pale Lane sign has been replaced. Taplins Farm Lane remains missing which will be addressed directly with Highways.

- 5.3 Concerns raised at the last meeting relating to the Pale Lane junction with the A323 Fleet to Hartley Wintney road remained unresolved. WPC had requested that HCC investigate the junction design immediately so that remedial action could be taken whilst the work on the junction was in progress. There is a need to improve the radius of the left turn, as well as reinstating the slip lane which was there previously. Cllr Simpson took up the concerns with Stuart Jarvis of Hampshire Highways on 24 October. The new junction has been funded by the developer of the homes at 'Oak View' and nothing can be done until the roadworks are completed and a safety audit is carried out.

6 COMMUNITY SAFETY

Cllrs Dicks & Hodgetts met with Ian James, and his colleague Michelle, from Hampshire Highways on the 9 November. Ian confirmed that SIDs can only be used on roads with permissible speeds of 20, 30 and 40 mph. He had visited The Hurst, taking photographs, and agreed that, a grey post with a warning triangle currently in situ, would be an ideal location. Other sites, previously discussed, were visited and the following were identified locations; (i) On left of Station Road, by Beauclerk Green, and before reaching the bridge. (ii) On the left, whilst travelling along Station Road towards the B3016/Odiham Road, past village and before reaching the station's car park. (iii) on the right of Station Road just past the station car park exit.

Ian recommended that the SIDs should be left in situ for two weeks and then relocated, three locations would, therefore, provide a two-monthly cycle. There would also be the option to turn around the SIDs at three of the locations providing us with further options. Existing grey posts could be utilised for housing. One of the grey posts has been 'wacked' quite forcibly and Ian agreed to arrange for that to be replaced. The meeting was enormously helpful and productive. The types of SID on the market needs to be discussed and the preferred option decided upon.

7. DEFIBRILLATORS FOR THE VILLAGE

No further update was available for the meeting due to Cllr Hodgetts being unable to attend. It was requested that any report or update might be circulated.

8. HART LOCAL PLAN

Cllr Williams reported on the first three days of the Examination in Public into the Plan, held the previous week. He said that the Inspector had given all parties a fair hearing and it was felt that it was a positive week. WPC had noticed that 27 Technical Studies were uploaded during the week of 29 October to the Examination Library on Hart's website. These studies were not previously submitted with the Regulation 19 representations and had not been made public by either the promoters or HDC. WPC had requested in a letter to the Inspector that these be removed from the Examination Library and our request was upheld. WPC is well represented by Paul Cronk and James Delafield of JB Planning Associates along with expert representations from landscape consultant Michelle Bolger, and Alan Wenban-Smith who dealt with the housing numbers.

The Chairman wished to acknowledge the enormous amount of work and time dedicated by Cllrs Williams and Jackaman to Winchfield's cause. He also thanked their families for hosting the planning consultants in their homes during the week. The work on the plan and the hosting had saved WPC a great deal of money.



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9. FOOTPATHS REPORT

Cllr Williams reported that Footpath 10, just north of the Parish boundary at the canal towpath leading into Spratt's Hatch Lane, which has been almost impassable due to poor drainage and damage by horses, had now been cleared thanks to landowner Simon Jones-Parry and HCC Rangers. The Clerk was asked to send an email thanking Mr Jones-Parry.

10. BEAUCLERK GREEN ADOPTION

The Chairman reported that following the update at the last meeting some progress had been made towards the adoption of the estate relating to the street lights, parking and ditches. The vegetation by the footpaths may be authorised by a Cultivation Licence which WPC may be asked to obtain from HCC.

11. SCRAPYARD IN TOTTERS LANE, POTBRIDGE

The Chairman reported that Hart's Environmental Health Department had a court action listed at Aldershot Magistrates on 15 November which was delayed until 29 November. Sadly, Natural England continued to be dilatory in taking action over the vehicles on the SSSI.

12. BROADBAND

Kate Stewart, a resident, reported that there had been some clarity of process and progress since the last meeting. Open Reach is in the process of putting together a quotation to submit to HCC. HCC will then confirm what percentage of the cost it is willing to meet, with the remainder being shared by the residents.

13. LITTER PICK

Kerry Wedlock reported that the village litter pick held the previous day on Sunday, 25 November, had been well supported and 25 volunteers, including two new volunteers, collected a total of 27 bags of litter and reported several fly-tipped items. All bags had already been collected from the back of the Village Hall. She thanked Sarah Garwood who once again provided refreshments, including mince pies, for the volunteers. The Chairman expressed the Parish Council's thanks to Kerry Wedlock for organising the Litter Pick, Sarah Garwood for the catering, and all the volunteers who took part.

14. FINGER POSTS UPDATE

Kerry Wedlock reported that following Hampshire Highways' assessment that the finger posts can be refurbished, James Holt hoped to include the work in his 2019 budget. It was noted that these finger posts would not be used for SIDs.

15. PLANNING

- a. **18/01795/REM** Reserved matters application seeking the approval of appearance, landscaping, layout and scale of 185 resident dwellings pursuant to 16/01651/OUT Outline Application for up to 423 residential dwellings and a community facility. Associated vehicular, pedestrian and cycle access, drainage and landscape works, including provision of public open space and sports pitches. Provision of country park/SANG as an extension to Edenbrook Country Park. Land north of Netherhouse Copse, Hitches Lane, Fleet. WPC made no comment.
- b. **18/01793/REM** Phase 1 reserved matters application for approval of appearance, landscaping, layout and scale of the community building, parking. NEAP and attenuation area pursuant to 16/01651/OUT Outline application for up to 423 resident dwellings and a community facility.



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Associated vehicular, pedestrian and cycle access, drainage and landscape works, including provision of public open space and sports pitches. Provision of country park/SANG as an extension to Edenbrook Country Park. WPC made no comment.

- c. **18/02571/HOU Glebe House, Bagwell Lane, Winchfield, Hook RG27 8DB** for erection of extension to existing garage. It was agreed to make no objection to this application.

16. FORTHCOMING EVENTS

Events include:

Friday 7 December, 10.00 am - Winchfield Christmas Fair & Coffee Morning, Village Hall.

Sunday 16 December, 10.30 am - Carol Service at St Mary's Church.

Sunday 23 December, 10.30 am - Matins at St Mary's Church.

Tuesday 25 December, 10.30 am - Christmas Day No Family Communion at St Mary's

17. FINANCE & GOVERNANCE

a. Finance Report for the period 18.07.18 to 22.11.18

Deposit Account (Lloyds)

17 Sep	Balance			£2,059.25
09 Oct	Interest			0.08
09 Nov	Interest			0.09
22 Nov	Balance			£2,059.42

Current Account (Lloyds)

17 Sep	Balance C/forward			£3,713.45
24 Sep	Susan Richardson - Sept Salary	Exp 18/22	287.08	-287.08
05 Oct	Oak Design	Exp 18/21	450.00	-450.00
25 Oct	JB Planning Associates	Exp 18/23	954.72	-954.72
26 Oct	Cambridge & Counties A/C		42,000.00	42,000.00
26 Oct	Susan Richardson - October Salary	Exp 18/25	287.08	-287.08
22 Sep	Balance			£43,734.57

TOTAL deposit and current accounts

£45,793.99

Invested at Cambridge & Counties Bank

£25,524.63¹

Invested at Hampshire Trust Bank

£5,000.00

TOTAL FUNDS

£76,318.62

Comparison with 2018/19 Budget

Budget heading	Allocation	Spend from	Available
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¹ As per Sept PC Meeting £42,000 withdrawn from Cambridge & Counties Account to Lloyds Treasurer Account. Balances remaining Hampshire £5,000 & Cambridge & Counties £25,524.63.



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		01.04.18 to date (ex VAT)	
Clerk's Salary	£5,000.00	£2,332.64	£2,667.36
Training	£300.00	£0.00	£300.00
Subscription to SLCC	£90.00	£0.00	£90.00
Hire of Village Hall for meetings	£80.00	£60.00	£20.00
Admin costs	£350.00	£19.99	£330.01
Insurance	£300.00	£291.20	£8.80
HALC/NALC Subscriptions	£270.00 ²	£255.00	£15.00
Audit & Information Commission fees	£455.00	£201.00	£254.00
Section 137 payments	£810.00	£200.00	£610.00
Grants (Churchyard maintenance)	£1000.00	£1000.00	£0.00
Contingencies	£475.00	£0.00	£475.00
Total A	£9,130.00	4,359.83	4,770.17

Reserves	Balance	Spend from	Available
Earmarked funds	01.04.18	01.04.18 to date (ex VAT)	
Basingstoke Canal	£250.00	£250.00	£0.00
Community Benefit Fund	£42,267.24	£6,059.95	£36,207.29
Election Expenses Contingency	£953.45	£0.00	£953.45
Events (Litter Pick)	£0.00	£0.00	£0.00
Maintenance	£301.29	£0.00	£301.29
Neighbourhood Plan	£1,407.06	£0.00	£1,407.06
Parish Lengthsman	£1,731.80	£0.00	£1,731.80
Planning Counsel	£46,092.19 ³	£19,448.20	£26,643.99
Pension	£0.00	£0.00	£0.00
Street Lighting	£2,250.00	£0.00	£2,250.00
Website Development	£443.02	£0.00	£443.02
Winchfield Festival 2018	£800.00	£600.00	£200.00
Office Equipment	£650.00	£0.00	£650.00
Total B	£97,146.05	£26,358.15	£70,787.90
	Total A + B		£75,558.07

Money at bank	£76,318.62
VAT to be reclaimed	£1,220.56
Total	£77,538.18
Less Total A+B	(£75,558.07)
Current surplus/working balance	£1,981.11

17.2 S106 Planning Obligation Funds held by Hart District Council

Upon receipt of an email from HDC Joint CEO Daryl Phillips on 1 November, WPC was made aware that some £50,062 of funding for parish leisure related projects is currently being held by HDC on our behalf. These funds needed to be allocated to suitable projects or the monies risked

² £180 saving by not taking up HALC HR Service moved to Planning Counsel Fund – agreed May 2018



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being returned to the developers. Cllr Williams agreed to contact Mr Phillips to seek guidance as to what might fall within 'parish leisure related' projects. Any suggestions for projects should be submitted to WPC.

17.3 Payments for Approval

The following payments were approved:

Acting Clerk	Salary: December 2018	£287.08
	Salary: January 2019	£287.08
PKF Littlejohn	External Audit to 31.03.18	£240.00
Alan Wenban-Smith	Hart Local Plan Advices - Housing Needs	£2,130.00
Michelle Bolger	Expert Landscape Consultancy – Hart Local Plan	£2,700.00
Sarah Garwood	Food & refreshments for Litter Pick Volunteers	£47.32

18 CORRESPONDENCE

Items of correspondence detailed in the Clerk's report were received and noted.

19 ANY OTHER BUSINESS

19.1 Cllr Williams attended the Parish Flood Forum at Hart on 13 November. Three highway flooding issues were raised:

- (a) **Station Road - Open Action**: To cut gully in bank to allow floodwater to flow into pond on the side of the road. To be done by March 2019. **Resolved Action** - Drainage pipes along Station Road from railway bridge to Bagwell Lane.
- (b) **Pale Lane - Open Actions**: (i) Consider drain system near Hart River bridge, to be checked. (ii) Area surrounding pumping station to be checked and resolved. Both actions to be resolved in 2019/2020 financial year.
- (c) **Taplins Farm Lane - HCC** advised that all water courses in and around area of flooding have been checked. Problem remains that when the River Hart floods there is no extra capacity to accept more water, hence there is no practical solution to flooding at Taplins Farm Lane. Road closures during periods of flooding?

19.2 The Chairman said thanks were due to Gill Donnelly and all the volunteers who contributed to the wonderful 'poppy fall' at St Mary's Church and also for the large poppies which were placed around the village as the centenary of the end of WW1 was commemorated.

20 DATE OF NEXT MEETING

It was noted that the next meetings in 2019 were on 21 January and 25 March.

There being no further business, the meeting closed at 8.46 pm



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