



WINCHFIELD PARISH COUNCIL

www.winchfield-pc.org.uk

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MINUTES OF THE MEETING OF WINCHFIELD PARISH COUNCIL HELD ON MONDAY, JANUARY 18, 2016, AT 7.30PM IN WINCHFIELD VILLAGE HALL

PRESENT: Cllr A Renshaw (in the Chair),
Cllr H Dicks, Cllr I Gavin-Brown, Cllr P Jackaman and Cllr M Williams
5 members of the Neighbourhood Plan Committee
Mr D Turver (WeHeartHart)
4 members of the public
Mrs C Johnson (Clerk)

1 APOLOGIES

Apologies were received from Cllr Southern (HDC), Cllr Crampton (HDC), Cllr Glen (HCC), Mrs Worley (Chair Neighbourhood Plan Steering Committee) and PC Franks.

2 DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATIONS UNDER S33 OF THE LOCALISM ACT (2011)

As at previous meetings, the Chairman declared his ownership (with his wife) of 45 acres of land in the parish which had been the subject of overtures from developers. He reiterated that the land is not available for development.

Cllr Williams declared his membership of Winchfield Action Group (WAG) in connection with agenda items 7 and 8.

A dispensation was granted in May 2015 to all Councillors to participate in all discussions and decisions by this Council relating to the emerging Local and Neighbourhood Plans and associated matters until May 2019.

3 PUBLIC PARTICIPATION WITH REGARD TO ITEMS ON THE AGENDA

The Chairman invited members of the public to participate in any of the ensuing discussions through the Chair.

4 MINUTES OF PREVIOUS MEETINGS

The Minutes of the meeting held on November 23 2015, and of the meeting held on January 6, 2016, were accepted and signed as correct records.

5 MATTERS ARISING

None.

6 COMMUNITY SAFETY

Nothing reported.

7 HART LOCAL PLAN

The Chairman reported that the Refined Housing Options Consultation had been suspended by Hart District Council on January 14, the day before it had been due to end, because of discrepancies and changes relating to the exclusion of some villages from the synopsis of Option 1. Hart was aiming to restart the consultation process in the next two weeks and would be contacting all those who had

made responses to give them the opportunity to make a new response or confirm the original. The Parish Council had not submitted its response at the time the consultation had been halted.

Considerable discussion ensued in which the following points were made:

Hart should wait for the publication of the updated Strategic Housing Market Area (SHMA) figures which were due out soon, and take account of them before resuming the consultation.

Concern that methodology had not been determined for the analysis of the responses.

No change to the bias of the previous consultation and the lack of a 'brownfield' option should both be challenged.

Material differences between figures in the New Homes Booklet and the SHLAA had not been explained.

It was agreed to write to the District Council urging it not to resume the consultation based on essentially the same flawed data and premises, but to take the opportunity to delay and revise the consultation with due regard to these areas of concern. If the consultation was resumed without significant change, the Parish Council's response to the original consultation would be submitted subject to review and further advice from JB Associates, expenditure for which was approved from the Planning Counsel Fund.

8 NEIGHBOURHOOD PLAN

The Chairman reported that the plan's 'Health check' by Ann Skippers MRTPI was expected to be completed by early February.

At the conclusion of this item Mr Turver and two members of the Neighbourhood Plan Steering Committee left the meeting.

9 PARISH SPRING LITTER PICK

Kerry Wedlock explained that the weekend of March 4-6 had been designated nationally by the 'Clean for the Queen' campaign for communities to tidy up their local area. However, as there were likely to be difficulties using the Village Hall and borrowing equipment on the Saturday and the Sunday coincided with Mothers' Day, she was proposing to defer the Winchfield litter pick until Sunday April 10.

In response to a question from Cllr Williams, she recommended that litter picks took place twice yearly in view of the overwhelming support for this from volunteers.

It was agreed that the next pick should be held on April 10 and that provision be made in the budget (2016-17) for up to £55 for the cost of refreshments for each one.

10 ANNUAL FOOTPATH VEGETATION CUTTING PROGRAMME

It was agreed to ask the County Council to continue to include footpaths 2, 3, 4, 6, 12 and 502 in the annual vegetation cutting programme.

A member of the public raised the matter of the poor access to Footpath 3 at its junction with Station Road near the railway bridge. Improvement was noted as a possible project for the use of Community Benefit funds from the solar farms.

11 BEAUCLERK GREEN

There had been no further progress since the last meeting on the adoption of the development.

It was noted with concern that there had been some fly tipping the previous week which the District Council had not been prepared to remove because the development was not adopted.

12 PLANNING APPLICATIONS

Application **15/02201/REM** relating to a minor revision of a boundary line pursuant to outline consent 14/01093/OUT for erection of 5 dwellings at **Winkworth Business Park** had been considered since the last meeting and no objections had been raised.

Application **15/02571/HOU** for conversion of the garage to lounge/playroom and provision of two parking spaces (retrospective) at 2 Beauclerk Green was considered at the meeting. No objections were raised.

At the conclusion of this item the remaining members of the Neighbourhood Planning Committee and two members of the public left the meeting.

13 FINANCE AND PERSONNEL

13.1 Statement for the period 23.11.15 to 14.01.16

Deposit Account (Lloyds)

23 .11.15	Balance	£37,522.26
	Interest: Dec/Jan	£3.24
14.01.16	Balance	£37,525.50

Current Account (Lloyds)

23 .11.15	Balance		£4,204.61
	Clerk Expenses	Exp15/21	£51.22
	M Garwood Ltd High Vis Vests	Exp15/22	£84.96
	SLCC subscription	Exp15/23	£77.00
	Hants & IOW Wildlife Trust S137 grant	Exp15/24	200.00
10.12.15	K Wedlock Litter Pick refreshments S137	Exp15/25	£48.92
19.12.15	Clerk Salary	Exp15/26	£480.00
	HMRC Clerk PAYE	Exp15/27	£120.00
14.01.16	Balance		£3,142.51
14.01.16	TOTAL deposit and current accounts		£40,668.01

Comparison with 2015/16 Budget

Budget heading	Allocation	Spend to date (ex VAT)	Available
Clerk's Salary	£2,400.00	£1,800.00	£600.00
Training	£50.00	£0.00	£50.00
Subscription to SLCC	£80.00	£77.00	£3.00
Hire of Village Hall for meetings	£60.00	£0.00	£60.00
Stationery/post/tel/publications etc	£175.00	£49.74	£125.26
Insurance	£290.00	£265.00	£25.00
HALC/NALC Subscriptions	£255.00	£244.00	£11.00
Audit & Information Commission fees	£210.00	£175.00	£35.00
Section 137 payments	£400.00	£400.00	£0.00
Grants (Churchyard maintenance)	£600.00	£600.00	£0.00
Contingencies	£350.00	£100.00	£250.00
Total A	£4,870.00	£3,710.74	£1,159.26
Reserves	Balance	Spend to date	Available
Earmarked funds	(19.11.15)	(ex VAT)	
Basingstoke Canal	£250.00	£250.00	£0.00
Election Expenses Contingency	£1,000.00	£46.55	£953.45
Events	£200.00	£150.76	£49.24
Maintenance	£130.00	£0.00	£130.00
Neighbourhood Plan	£7,436.10	£1,588.00	£5,848.10
Parish Lengthsman	£1,720.00	£0.00	£1,720.00
Planning Counsel	£26,250.00	£500.00	£25,750.00
Retirement Gratuity A	£1,218.00	£0.00	£1,218.00
Retirement Gratuity B	£852.00	£0.00	£852.00
Street Lighting	£2,250.00	£0.00	£2,250.00
Website Development <i>new</i>	£450.00	£6.98	£443.02
Winchfield Festival 2016	£300.00	£0.00	£300.00
Total B	£42,056.10	£2,542.29	£39,513.81

Shortfall

C

(£5.06)

A + B + C £40,668.01

The current shortfall will be met by the reclaim of VAT paid (currently £158.92) and interest payments for February and March (estimated £3.00).

Cllr Dicks remarked on the low rate of interest on the Parish Council's deposit account and it was agreed that alternatives should be investigated.

13.2 Requests for Grants and Donations

The request from Dogmersfield, Winchfield and Crookham Village Horticultural Society for a grant to help towards the costs of staging the Annual Show in July 2016 was considered and it was agreed to make a grant of £200 under Section 137 of the Local Government Act for this purpose, payable in May 2016.

13.3 Payments for approval

The following payments were approved:

The Information Commissioner	Fee	£35.00
CPRE	Subscription*	£36.00
JB Planning Associates Ltd	Fee: Local Plan Housing Options response £8,767.10 + VAT **	£10,520.52
Cllr O M Williams	Reimbursement of photocopying costs of consultant's report for January meeting	£17.40
Royal Institution of Chartered Surveyors	Fee: NPIERS NP healthcheck £1,500 + VAT	£1,800.00

* £36 to be vired from Contingencies to S137 Payments as insufficient funds under that heading due to decision at November meeting to grant £200 to Hants and IOW Wildlife Trust this year.

** Additional work (noted Meeting 06.01.16) increased original quote of £4,780 plus disbursements (ex VAT).

It was agreed that Councillors could claim the reimbursement of the cost of petrol for any travel outside the District.

13.4 Sector Led Audit Arrangements for 2017-18 onwards

It was noted that the new sector-led body which had replaced the Audit Commission would appoint external auditors from the 2017/18 financial year for the Council unless it chose to opt out and make its own arrangements. It was agreed that the Council would not opt out of the new arrangements.

13.5 Appointment of Internal Auditor for the year ending 31.03.2016

It was agreed to appoint Eric Shimmin of ECAS at a fee of £175.

13.6 Clerk's Retirement

The Chairman announced that the Clerk intended to retire at the end of June this year. It was agreed to set up a Working Group comprising the Chairman, Cllr Dicks and Cllr Jackaman to oversee the recruitment of a new Clerk, to include a review of hours and pension arrangements.

13.7 To consider Draft Budget and set the precept for the year 2016-17

The draft budget, which had been previously circulated to Councillors, was considered. It was unanimously agreed:

With regard to employing a new Clerk, to make provision (£600) for a possible increase in the Clerk's working hours and to increase the training budget by £150 to £200.

To include £1,000 contingency funding for any shortfall in grant funding obtainable for the Neighbourhood Plan.

In view of the ongoing need for professional planning and legal advice to assist the Council in continuing to oppose major development in the parish, to again add £20,000 to the Planning Counsel Fund for this purpose.

It was then resolved to set the precept for the year 2016-17 at £28,000.

14 CORRESPONDENCE

14.1 Hampshire & Isle of Wight Devolution Programme

An information session had been arranged in Winchester on March 1, 2016 - Cllr Dicks and Cllr Williams offered to attend on behalf of the Council.

14.2 The other items of correspondence detailed in the Clerk's report were received and noted.

15 OTHER BUSINESS

15.1 Land Covenants

Cllr Jackaman reported that he was investigating the circumstances of the ceasing in 2011 of covenants relating to the land around Winchfield Court.

16 DATE OF NEXT MEETING

Monday, March 14, 2016.

There being no further business, the meeting closed at 9.30 pm