



WINCHFIELD PARISH COUNCIL

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MINUTES OF THE MEETING OF WINCHFIELD PARISH COUNCIL HELD ON MONDAY 24 SEPTEMBER 2018 IN WINCHFIELD VILLAGE HALL STARTING AT 7.30 PM

PRESENT: Cllr A Renshaw (in the Chair), Cllr H Dicks, Cllr L Hodgetts, Cllr P Jackaman and Cllr M Williams
Cllr D Simpson (Hampshire County Council)
Mr C Griffin, Footpath Warden
7 members of the public
Mr Sachin Shah of Curtin & Co
Mrs S Richardson (Acting Clerk)

1 APOLOGIES

Apologies were received from Cllrs Crampton and Southern (HDC) and members of the Neighbourhood Policing Team.

2 DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATIONS UNDER S33 OF THE LOCALISM ACT (2011)

A dispensation was granted in May 2015 to Cllrs Renshaw, Dicks, Jackaman and Williams and in May 2017 to Cllr Hodgetts to participate in all discussions and decisions by this Council relating to the emerging Local and Neighbourhood Plans and associated matters until May 2019.

As at previous meetings, the Chairman declared his ownership (with his wife) of 45 acres of land in the parish which had been the subject of overtures from developers. He reiterated that the land is not available for development.

Cllr Williams declared his membership of Winchfield Action Group and an interest in item 12 Broadband as he would be likely to benefit from any improvement in speeds.

Cllr Jackaman declared an interest in item 12 Broadband as he would be likely to benefit from any improvement in speeds.

3 PUBLIC PARTICIPATION WITH REGARD TO ITEMS ON THE AGENDA

The Chairman invited members of the public to participate in any of the ensuing discussions through the Chair.

4 MINUTES OF PREVIOUS MEETING

The Minutes of the Parish Council Meeting held on 23 July 2018 were accepted and signed as a correct record.

5 MATTERS ARISING

- 5.1 **Parish Lengthsman (Item 5.2)** The contractor, when applying two coats of varnish to the

noticeboard in The Hurst as requested, painted over the locks. He has agreed to return, at his cost, to rectify.

5.2 Any other Business (Item 16) In addition to the village sign on Pale Lane going missing there is also one missing from Taplins Farm Lane just opposite the turning for Vale Farm. The Clerk confirmed that this has been reported to James Holt at HCC.

5.3 Cllr Williams raised concerns relating to the ongoing roadworks at the end of Pale Lane at the junction with the A323 and in particular to the left turn into Pale Lane from the Fleet direction. Concerns have been raised by a resident who was told that an Independent Safety Audit will be carried out once the work is finished. Cllr Simpson requested that we email our concerns to him for him to follow up.

WPC's concerns are two-fold: There used to be a slip lane off the A323 as you approached the junction from Fleet which has now been removed.

Also, the design of the left turn into Pale Lane is dangerous as vehicles turning into the lane are forced towards waiting traffic approaching the junction from Winchfield. This makes for a very difficult manoeuvre for any car let alone a large vehicle. Also, as there is no slip lane on the A323 the main flow of traffic from Fleet will be impeded by any vehicle which is having a problem negotiating the left turn off the A323.

WPC requests that HCC investigate the junction design immediately so that remedial action can take place whilst the work on the junction is in progress. It needs a site visit. There is a need to at least change the radius of the left turn, as well as reinstating the slip lane which was there previously.

6 COMMUNITY SAFETY

Cllr Hodgetts reported that, following submission of WPC's report on proposals for Speed Indicator Devices (SID) to Hampshire County Council, Ian James has advised that it is likely to be mid-October before he gets to look at our submission. Cllr Dicks requested that Mr James notify WPC as soon as our application has been considered.

7 DEFIBRILLATORS FOR THE VILLAGE

Cllr Hodgetts circulated a report on defibrillators. It was agreed to accept the recommendation of a fully automated device (AED - Automated External Defibrillator) for public access, which would not require any specialist knowledge of use. An unlocked storage cabinet is also recommended to house the AED which would require constant power supply. A spare battery would also be recommended. The annual running costs are extremely low, with electricity at around £8.00 pa. The devices would need to be checked weekly and recorded in the minutes.

For consideration and follow-up are, location: it is recommended that two devices are purchased. Ideal locations are the Village Hall and the Barley Mow pub and agreement will be needed. Nominated guardians would need to be registered with the Southern Ambulance Service. It is advised to ensure that the devices are added to the Asset Register and covered under the relevant insurance policy. Cllr Simpson advised that he may be able to provide a £500 grant to support the installations and Cllr Hodgetts will complete the necessary paperwork. Cllr Hodgetts advised that WPC has, if approved, successfully secured a defib through the British Heart Foundation with a £600 donation. Successful applications must adhere to the following:

- The defibrillator must be freely accessible to the public 24/7 and be placed externally in an unlocked cabinet.
- There must be a clear need for the device (e.g. a location with a high footfall or in a rural area).
- There must be a commitment to train the local community to use the Call Push Rescue training kit provided.

It was confirmed that the HCC grant could be used in conjunction with the British Heart Foundation donation.

It was unanimously AGREED to allocate £4,000 to purchase two AEDs, two cabinets and all identified consumables. Both items will need to be professionally fitted to electrical supply.

8 HART LOCAL PLAN

Cllr Williams advised that we are approaching the ‘end game’ as the Examination in Public (EIP) into the HDC Local Plan will commence on 20 November. The Inspector has issued a schedule of matters and issues for examination. Submissions have to be presented to the Project Officer by 25 October. WPC’s submissions will be based on the Reg 19 representations and any new evidence which has been placed in the HDC Examination Library as well as any relevant statements made by others in their Reg 19 representations.

Representatives from WPC will be attending the Examination. Cllr Williams proposed that John Boyd Planning Associates, who prepared powerful Regulation 18 and 19 representations on WPC’s behalf, be engaged to ensure that our preparation for and participation in the EIP will be of the highest calibre within budget constraints. To this end, quotations from JBPA and an associated quotation from landscape expert Michelle Bolger for services to prepare submissions and attendance had been obtained.

It was unanimously AGREED to allocate £35,000 plus £7,000 VAT, total of £42,000, for the preparation of the submissions and attendance at the Examination on behalf of WPC. Notice of intention to withdraw funds from WPC’s 31-day notice savings account at Cambridge & Counties Bank would be made the following day by the Chairman.

Members thanked Cllr Jackaman for the 25-page report he compiled which is an analysis of all of the Reg 19 responses which has saved WPC a lot of money in fees.

9 FOOTPATHS REPORT

Cllr Williams confirmed that, outside of the WPC meeting, it had been agreed by councillors to place an order with Centewire for 3 x 1m one-way opening gates and to return the unwanted gate which is 1.9m wide and opens two ways. The new gates will be fitted, with Ben Robinson’s help at FP10 on George Adams’s land and at FP8 also on Bagwell Lane. Both will need some excavation work for which Mr Robinson will charge around £250.00

plus VAT. The third gate will be fitted at FFP501 off Totters Lane after the motorway bridge.

FFP6 in Hellet’s Copse on Andrew Goddard’s land has an old ‘V’ shaped entrance with one side having collapsed. Cllr Williams suggested that he and Richard Blay could replace it.

An additional 2,000 Winchfield Walks leaflets have been purchased which are in plastic holders in the pubs, station, church car park, village hall, bus shelter, canal car park and the Phoenix Inn. The original 500 went very quickly. It is also intended that every house in Winchfield will receive a copy with Contact magazine.

Simon Jones-Parry had written to the WPC highlighting that for years the southern section of FP10 has been almost impassable just north of the parish boundary at the canal towpath leading into Spratt’s Hatch Lane. The causes are poor drainage and horses. Cllr Williams suggested solutions and will investigate further.

Chris Griffin, Footpath Warden, reported that a section of Wither Bed Copse along the Odiham Road opposite Dignity pet crematorium has become very overgrown, but the landowner is not known. The Clerk was asked to contact Highways requesting assistance.

10 BEAUCLERK GREEN ADOPTION

The Chairman advised that some progress has been made recently towards adoption of the road and estate at Beauclerk Green thanks to Nicola Capon’s continued efforts. A new member of staff is now dealing with it at Bewley Homes who appears very keen to finalise the adoption.

11 SCRAPYARD IN TOTTERS LANE, POTBRIDGE

The Chairman reported that following a Multi-Agency Meeting at Hart on September 19 he felt more positive about a resolution to the situation of illegal activities involving commercial vehicles. HCC had taken legal action and vehicles had been removed from Footpath 15 which was now clear. Unfortunately, the vehicles have been dumped in the Donkey Paddock opposite which is an SSSI, in Odiham Parish, which is Natural England's responsibility. The commercial vehicles there have probably been drained of lubricants so it is hoped that the land will not be contaminated. Everyone is looking to Natural England to take decisive action. A court case by Hart Environmental Health department is scheduled for November.

12 BROADBAND

The residents of Winchfield Court were waiting for the installation of fibre optic broadband. Cllr Williams reminded the meeting that he and other representatives had met with BT in January to discuss fibre optic broadband for the whole village. Emails and phone calls to Glen Peachey, Rural Broadband officer at HCC, have met with silence. Cllr Simpson offered to take this up.

13 LITTER PICK

Kerry Wedlock confirmed that the next litter pick would take place on Sunday, 25 November, 10.00 - 12.00, meeting at the Village Hall. She will be putting details in the October and November issues of Contact as well as emailing the regular supporters. Refreshments at the end of the session will be provided.

14 FINGER POSTS UPDATE

Kerry Wedlock reported that during discussions with Highways surrounding the possible placing of the weather vane on the central triangle in The Hurst it was noted that the finger post required refurbishment. It was agreed that the finger posts had much historic value so should not be replaced. The village has three finger posts and the post at the Odiham end of Bagwell Lane at Poland Lane, which is in Odiham parish, is also in a poor state. It was agreed to include this one in discussions that Ms Wedlock is having with James Holt of HCC and it is hoped that the work will be included in HCC's 2019 budget.

15 PLANNING

15.1 18/01756/HOU 25 Winchfield Court, Winchfield, Hook RG27 8SP for front extension to garage. Single storey rear extension to form family room demolition of existing conservatory. No objections.

15.2 18/01972/OUT Shapley Grange, London Road, Hartley Wintney, Hook land adjacent to Shapley Ranch - erection of 2 detached dwellings (access & layout). No Objections.

16 FORTHCOMING EVENTS

This is a new Agenda item which it is hoped will be helpful. The following events include:

Saturday 29 September, 14.30 to 17.30 - Celebration to mark the 90th Anniversary of Winchfield Village Hall and 180 years of the Railway Station.

Saturday 20 October, 19.00 - Winchfield Harvest Supper, Village Hall

Sunday 21 October, 10.30 a.m - Harvest Service, St Mary's Church

Sunday 11 November - Remembrance Service, St Mary's Church at 10.30 a.m.

Friday 7 December, 10.00 a.m - Winchfield Christmas Fair & Coffee Morning, Village Hall.

17 FINANCE & GOVERNANCE

17.1 Finance Report for the period 16.07.18 to 17.09.18

Deposit Account (Lloyds)

16 July	Balance			2059.07
09 Aug	Interest			0.09
10 Sept	Interest			0.09
17 Sept	Balance			£2,059.25

Current Account (Lloyds)

16 July	Balance carried/fwd			£10,539.66
24 July	Alison Ball - July Expenses	Exp 18/15	£30.09	-£30.09
	Alison Ball - July Salary	Exp 18/16	£303.32	-£303.32
	JB Planning Associates	Exp 18/17	£806.64	-£806.64
	Susan Richardson - July Salary	Exp 18/18	£287.08	-£287.08
	B R Robinson - Footpath Work	Exp 18/19	£5,112.00	-£5,112.00
02 Aug	Hampshire Trust		£25,000.00	£25,000.00
25 Aug	Susan Richardson - August Salary	Exp 18/20	£287.08	-287.08
28 Aug	Cambridge & Counties		£25,000.00	£25,000.00
15 July	Balance			£3,713.45

TOTAL deposit and current accounts **£5,772.70**

Invested at Cambridge & Counties Bank £67,524.63¹

Invested at Hampshire Trust Bank £ 5,000.00

TOTAL FUNDS **£78,297.33**

Comparison with 2018/19 Budget

Budget heading	Allocation	Spend from 01.04.18 to date (ex VAT)	Available
Clerk's Salary	£5,000.00	£1,758.48	£3,241.52
Training	£300.00	£0.00	£300.00
Subscription to SLCC	£90.00	£0.00	£90.00
Hire of Village Hall for meetings	£80.00	£60.00	£20.00
Admin costs	£350.00	£19.99	£330.01
Insurance	£300.00	£291.20	£8.80
HALC/NALC Subscriptions	£270.00 ²	£255.00	£15.00
Audit & Information Commission fees	£455.00	£201.00	£254.00
Section 137 payments	£810.00	£200.00	£610.00
Grants (Churchyard maintenance)	£1,000.00	£1,000.00	£0.00
Contingencies	£475.00	£0.00	£475.00

¹ As per July PC meeting £25,000 withdrawn from Hampshire Trust & credited to Cambridge & Counties Account. Interest of £52.37 added to C&C Account on the 29.07.18 making a total of £67,524.63.

² £180 saving by not taking up HALC HR Service moved to Planning Counsel Fund - agreed May 2018.

	Total A	£9,130.00	£3,785.67	£5,344.33
			Total A + B	£77,302.83
Money at bank				£78,297.33
VAT to be reclaimed				£986.44
			Total	£79,283.77
			Less Total A+B	(£77,302.83)
Current surplus/working balance				£1,980.94

17.2 Request for Grants and Donations

Gill Donnelly had approached WPC asking how Winchfield could be involved in remembering the 100th Anniversary of the end of WW1 and suggesting that some Royal British Legion large event poppies could be placed around the village on trees, street lights etc. She had contacted the Royal British Legion requesting 30 poppies. There is no direct cost for these but a donation was welcomed and it was unanimously AGREED to donate £100 to the Royal British Legion. Cllr Simpson said that as chairman of the Yateley & Hawley branch of the Royal British Legion, he has a 'stock' of the large event poppies and he could provide some if required.

17.3 Payments for Approval

The following payments were approved:

Acting Clerk	Salary: October 2018	£287.08
	Salary: November 2018	£287.08
Oak Design	2,000 1/3 rd A4 Footpath Leaflets	£450.00

18 CORRESPONDENCE

Items of correspondence detailed in the Clerk's report were received and noted.

19 ANY OTHER BUSINESS

19.1 The Chairman updated those present with the news that the Clerk, Alison Ball, had given birth to a baby boy on 26 August.

19.2 The Chairman advised that he would not be standing for election as a Hart District Councillor in May 2019 having completed four years in office. However, it was his intention to stand again for Winchfield Parish Council.

20 DATE OF NEXT MEETING

It was noted that the next meetings for 2018/19 would be held on 26 November 2018; 21 January 2019; 25 March 2019.

There being no further business, the meeting closed at 8.50 pm