



WINCHFIELD PARISH COUNCIL

www.winchfield-pc.org.uk

An Indicative Guide to – WPC ROLES & RESPONSIBILITIES 2021-2022

	Lead	Support
Communication		
Website	A Renshaw	Clerk
Agendas & Minutes	Clerk	A Renshaw
Council Administration		
Legal Support	K Stewart	Clerk
Employment Group	K Stewart	Clerk
HR	K Stewart	A Renshaw
Finances		
General Overview	RFO/Clerk	R Milnes-James
Insurance Overview	RFO/Clerk	R Milnes-James
External Representations		
HDAPTC Meetings	M Williams	R Milnes-James
Parish Flood Forum	M Williams	K Stewart
Village Hall Management Committee	A Renshaw	L Hodgetts
HCC Highways forum	M Williams	L Hodgetts
Funding		
Grant Sourcing & Applications	R Milnes-James	Clerk
Section 106 funds	R Milnes-James	M Williams
Highways		
Speedwatch	L Hodgetts	K Stewart
Flooding	M Williams	K Stewart
Biannual Litter Pick	K Stewart	K Wedlock
Projects		
Broadband	M Williams	K Stewart
Defibrillators	L Hodgetts	K Stewart
Footpaths		
Lengthsman Scheme	Clerk	M Williams
Footpaths, Gateways	M Williams	C Griffin
Planning		
Planning Applications	M Williams	R Milnes-James
Hart Local Plan	M Williams	P Jackaman
Neighbourhood Plan Review	M Williams	C Strudwick
Village Assets		
Noticeboards	K Stewart	Clerk
Bus Shelter		
Memorial Bench		
Litter Pickers		
Hi-Viz Vests		
Defibs + associated equipment		